



Harvest

Wedding Event Frequently Asked Questions

- **What is the venue's capacity?**
We can set the space in a variety of ways. For summer buy-out events, utilizing the patios with tents, we can accommodate up to 150 guests for a buffet or food station meal. For a plated meal, we can serve up to 80 guests. For non-summer events that only use the inside of the restaurant, we can accommodate up to 125 guests for a buffet or food station meal served reception style (not all guests will have a seat at the same time). If you have a dancefloor, then these numbers will decrease. We encourage you to work with our Events Manager for an accurate count based on your needs, as we are very flexible to customize for you.
- **What is the difference between a Buy Out and a Private Party?**
A BUY OUT means that the entirety of the restaurant and its patios are closed to members and the public for your event. You will have a total Food and Beverage Minimum to meet. If you do not meet that amount through food and beverage, a room charge will be assessed to make up the difference.
A PRIVATE PARTY means that you will be given a section of the restaurant for your event. Members and guests will be able to use the remaining spaces in the restaurant and patios during your event.
- **What is included in the buyout price?**
In addition to the food and beverage and exceptional service, existing tables and chairs, ivory table cloths (for dinner tables and buffet or food stations), existing china, glassware and space are included. The client is responsible for rentals if required (tent, chairs, chair covers, table rounds for guests, upgraded china or table coverings). If Harvest is to make these arrangements and set up the rentals, a 20% charge on the rental fee will be assessed by Harvest.
- **When can I access the space or have vendors start setting up for my event?**
You can access the space 3 hours prior to the start time of your event to decorate.
- **How long do I have the space for my event?**
The rental period is for a four-hour event. Additional hours, if needed, must be pre-approved by Harvest management and will be charged at \$250/hour. Events at Harvest must end at midnight.
- **Are there noise restrictions?**
All entertainment within Harvest at the Sonnenalp Club is subject to the rules set by the Berry Creek Metro District. All music may not exceed **60 decibels** at the property line between 7am - 7pm and 55 decibels between 7pm and 7am. **No amplified music outside after 10pm.** Harvest requires bands to perform a sound check / sound test prior to the start of the event to ensure that they do not exceed the limitations.



- **When are our final attendance numbers due?**
Final guaranteed number of guests is due a minimum of THREE BUSINESS DAYS prior to the event. The guarantee is not subject to reduction.
- **When is the menu and wine selection due?**
All menu and wine selections are due no less than TWO WEEKS prior to the event. If selections are not confirmed by the required date, menu and wine selections are subject to chef and manager's choice. Harvest reserves the right to substitute if product is not available.
- **Do you have a bridal suite where the bridal party can get ready?**
We can use the Ladies Guest Locker Room for a bridal suite based on availability.
- **Can we bring a cake from an outside vendor?**
Yes, we welcome wedding cakes from outside vendors, as our in-house pastry chef does not do wedding cakes. There is a \$2 per slice cake fee that Harvest assesses. Harvest will refrigerate your cake, bring it out for the official cutting, cut and serve the cake.
- **Do you have recommendations on transportation companies so our guests don't have to drive?**
Yes, we work closely with a few local shuttle companies that we can recommend to you.
- **Does Harvest staff assist with setting up the venue for our event?**
Harvest staff will set up Harvest's tables and chairs and room layout but is not available to set up décor for your event. Should you wish to rent different chairs and tables, Harvest will assess a \$500 fee to change out the furniture.
- **Do you have a location to hold the ceremony onsite?**
The practice putting green is located adjacent to the restaurant and acts as our ceremony lawn. The site fee is \$1,000. Power is available. Harvest does not have an alternative ceremony venue in case of rain. Harvest does not provide chairs for the ceremony lawn. The site can comfortably accommodate 100 seated guests. Small ceremonies can also consider using a portion of the patio.
- **If we plan to use the patio for dinner seating, what happens if it rains?**
If you plan to use the patio for dinner seating, Harvest requires groups to tent the patios due to the high likelihood of rain in the afternoon/evening in Colorado. We can recommend an outside vendor for a quote. Due to the limited space inside the restaurant, we may not be able to accommodate moving guests inside if it rains.
- **Can our band set up and play on the patio?**
Harvest requires that you use a tent to cover the band if they play on the patio. They must adhere to the noise restrictions: All music may not exceed 60 decibels at the property line between 7am - 7pm and 55 decibels between 7pm and 7am. No amplified music outside after 10pm. Harvest requires bands to do a sound check before the event commences to ensure they do not exceed the sound limitations.
- **Do you have a sound system we can use?**

Harvest at the Sonnenalp Club

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Harvest has a small PA system that can be used, based on availability. The system works best to project into one room and can be used for small events. Whenever possible, it is advisable to have your DJ or band provide their own sound system to ensure that it meets their needs.

- **What does "Estimated Total" refer to in my Banquet Order and Contract?**

The Estimated Total is the food and beverage estimate based on the guest count and menu provided by the client. Tax and gratuity are not included in the Estimated Total.

- **What is the Tax Rate and Gratuity at Harvest?**

The Sales Tax in Edwards, CO is 4.4% and the gratuity is set at 22% for all events.

- **Please explain your Cancellation Policy.**

If an event is cancelled in its entirety, the client will pay, as liquidated damages, a cancellation fee according to the following schedule:

<u>Cancellation Period</u>	<u>Cancellation Assessment</u>
0 - 30 days of the event date	Full payment of Estimated Total
31 - 90 days of the event date	50% payment of Estimated Total
91 days or more of the event date	25% payment of Estimated Total

- **Please explain your Deposit Policy and Schedule.**

- A credit card authorization form is required to be on file for all group events
- A 50% deposit based on the Estimated Total is due upon receipt of the signed contract in order to secure the date and venue.
- Deposits are payable by check, credit card or wire transfer.

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